



# 2019 SMALL BUSINESS SYMPOSIUM

## SYMPOSIUM REGISTRATION INFORMATION:

**Held at the DoubleTree Hotel by Hilton – 4747 28<sup>th</sup> Street SE, Grand Rapids, MI 49512**

You can contact the hotel at 616-957-0100 and mention the MDOT DBE Symposium for the special room rate of \$85.00.

The deadline to reserve your hotel room at the special rate is October 22, 2019.

There is no fee to register for this conference.

Please register at the following link for the conference:

<https://www.eventbrite.com/e/mdot-disadvantaged-business-enterprise-dbe-2019-small-business-symposium-tickets-72534351197>

If you have any questions, please call the Office of Business Development (OBD) at 517-335-1708.

### Tuesday, November 12, 2019

5:00 pm to 6:30 pm	<b>Early Bird Registration</b>
6:00 pm to 8:00 pm	<b>DBE Small Business Networking Dinner</b>

### Wednesday, November 13, 2019

8:00 am	<b>Registration Opens</b>
8:00 am	<b>Breakfast</b>
9:00 am – 9:20 am	<b>Welcome &amp; OBD Update</b> – Lisa Thompson, MDOT OBD Administrator
9:20 am – 9:40 am	<b>MDOT Update</b>
9:40 am – 10:00 am	<b>FHWA Update</b> – Arnita Furgason, FHWA Civil Rights Manager for Michigan Division

<b>Concurrent Workshops</b> 10:15 am – 12:00 pm	<b>Consultant Consultant Roundtable</b> – This workshop will provide information for engineering and design consultant firms regarding MDOT QBS proposal writing, strategic planning, and marketing among others.
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	<b>Construction All Things MDOT</b> – This workshop will provide information for construction firms regarding MDOT’s new process for bidding, Prevailing Wage, Prompt Payment, Digital Delivery and Project PDF among others.
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	<p><b>Professional Development</b>  <b>Perfecting your Pitch! Introducing your company quickly and compellingly –</b>  This quick moving session will provide you with persuasive and interesting tips on how to make a lasting impression on potential clients including information on how to make your company stand out with an effective elevator pitch.</p> <p>Speaker: Robert Davis</p>
10:15 – 12:00 pm	<p><b>OJT Summit - For On-the-Job Trainees Only</b></p>
10:15 – 12:00 PM	<p><b>Trucking Roundtable –</b> This roundtable will provide an opportunity for DBE and non-DBE trucking firms to have an open dialogue with prime contractors and MDOT representatives, as a means of creating better understanding of the needs and issues impacting trucking on MDOT projects.</p>
12:00 – 12:30 pm	<p><b>Lunch</b></p>
12:00 – 1:00 pm	<p><b>Keynote Address: TBA</b></p>
1:15 pm – 5:00 pm	<p><b>Matchmaker / Opportunity Fair –</b> This event provides a fast-paced, innovative way to connect participants with contractors/agencies from across the western side of Michigan. Each contractor/agency has five minutes to share information about their organization and what they can provide, followed by 15 minutes for attendees to briefly present their companies and ask questions.</p> <p>This opportunity provides matchmaker opportunities with service agencies, municipalities, universities, MDOT representatives and others, matching their spend to your products or services. This is a great networking opportunity. Bring plenty of business cards to network.</p>